

## HOW TO REGISTER FOR UBC'S CO-ORDINATED ARTS PROGRAM

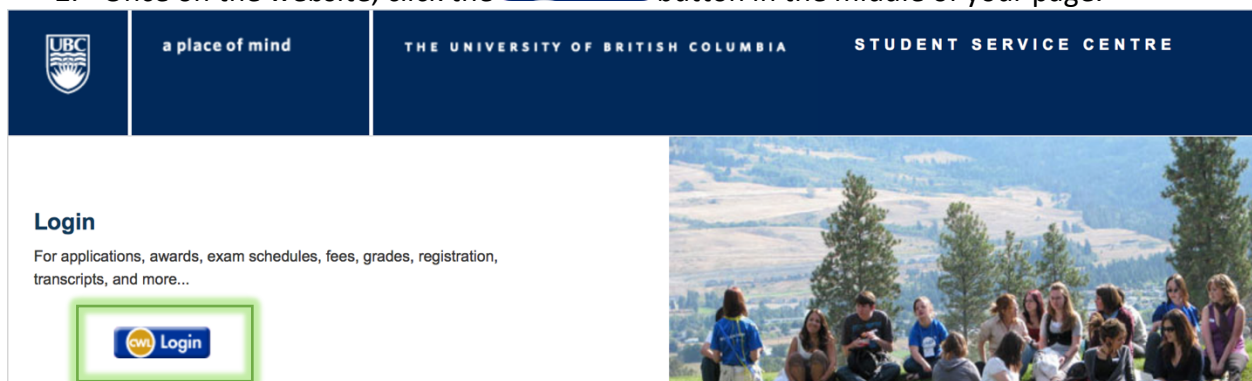
### *Before you start:*

To register for the Co-ordinated Arts Program (CAP), you will need to know:

- a) Your registration date
- b) Your Campus-Wide Login (CWL) and password. If you don't have a CWL yet, click [here](#) to create one.

### *Now you are ready to register:*

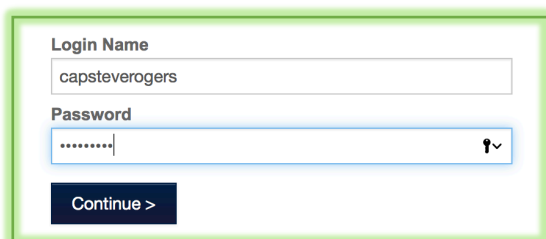
1. Go to the UBC [Student Service Centre](#) website.
2. Once on the website, click the  button in the middle of your page.



3. Then enter your Campus-Wide Login and password.



## Campus-Wide Login Authentication

The image shows the CWL Login form. It has two input fields: 'Login Name' with the text 'capsteverogers' and 'Password' with masked characters '\*\*\*\*\*'. Below the password field is a 'Continue >' button. The entire form is enclosed in a green rectangular border.

[Forgot CWL Login Name?](#)

[Forgot CWL Password?](#)

### Recover your CWL login or Reset your CWL password via Email

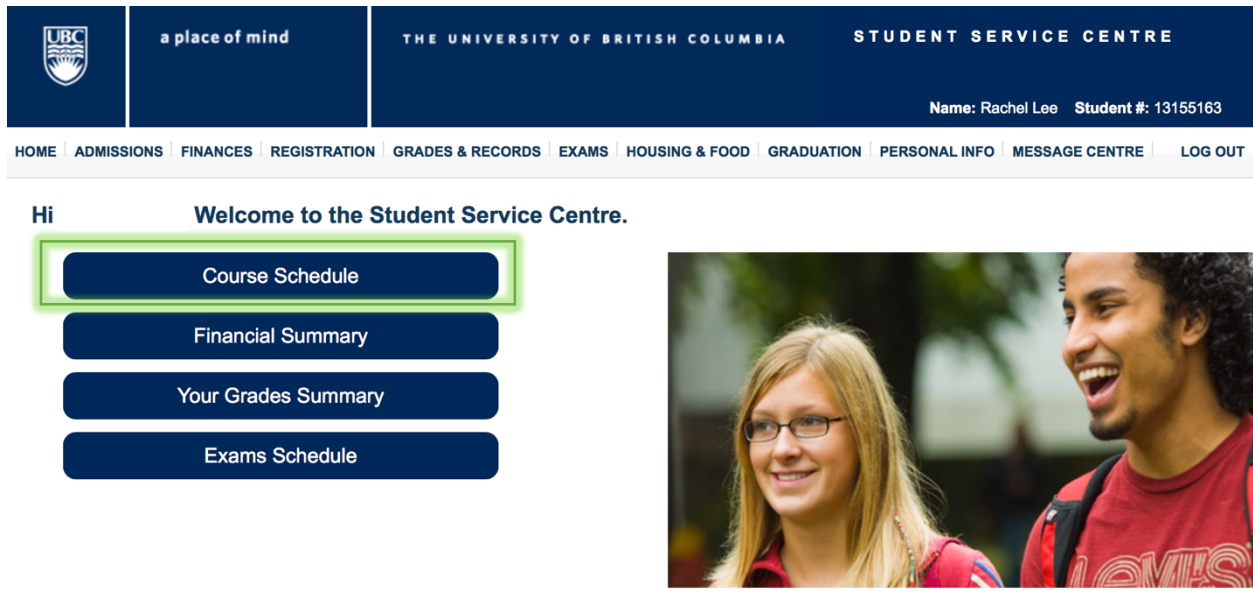
If you have a non-UBC email address associated with your CWL account you can either:

- ✓ [Recover your CWL Login Name](#)
- ✓ [Reset your CWL Password](#)

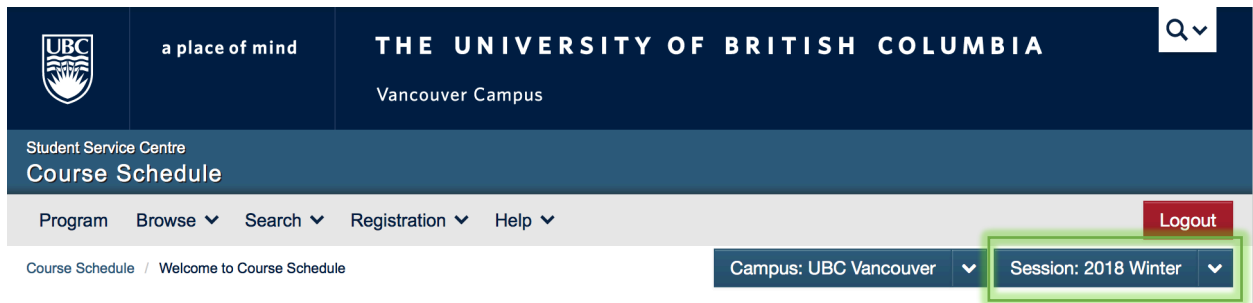
### Protect Your CWL account!

- ✓ Watch out for sites or emails that [pretend to be legitimate](#) and ask for your CWL login name and password.
- ✓ Please [report any suspicious requests](#) for your CWL login name and password.
- ✓ [Learn more](#) about how to protect your devices.

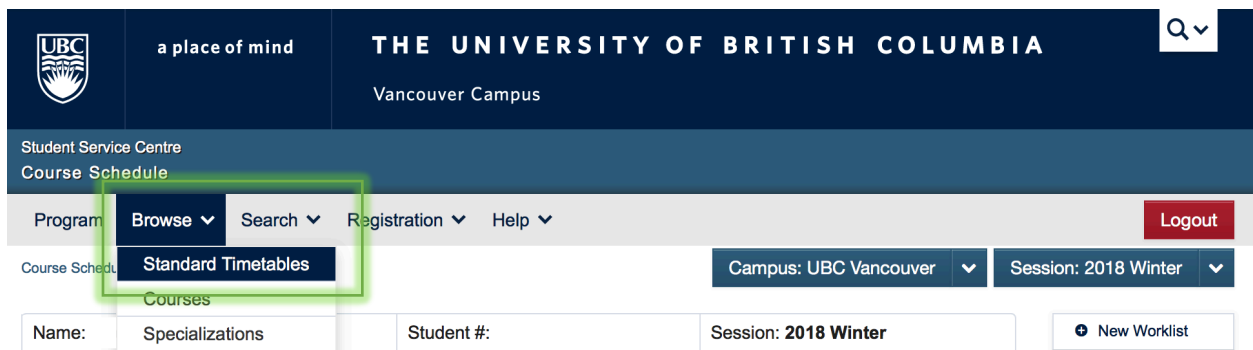
4. Now that you are logged in, click **Course Schedule** to access your course registration.




5. Once on the registration screen, make sure you have selected the appropriate session.



6. Then scroll to **"Browse" → "Standard Timetables"**



7. From the “Standard Timetables” list that appears, click on “BA” to choose Bachelor of Arts.

 a place of mind THE UNIVERSITY OF BRITISH COLUMBIA Vancouver Campus

Student Service Centre  
Course Schedule

Program Browse Search Registration Help Logout

Course Schedule / Standard Timetables Campus: UBC Vancouver Session: 2018 Winter


Name:	Student #:	Session: 2018 Winter	New Worklist Worklist 1
Campus: UBC Vancouver	Program: BA	Year Level: 1	
Cr/D/F Grading: Permitted in your Program			
Registration Status: Open			

**Standard Timetables:** A Standard Timetable is a pre-planned timetable which incorporates most of the courses required for a program. If an STT is required for your program, you must register for an STT before adding individual courses. If you are registered in a fixed STT, you will not be permitted to drop sections in the STT. If you are registered in a variable STT, you may drop sections which you do not require.

Here is a list of all of the Standard Timetables offered at UBC. Click on a degree code to drill down into the specialization and/or year level that you are interested in. Once you have chosen the desired specialization and/or year level, you can drag your mouse over the timetable link to preview the days and times involved. You can then drill down into each Standard Timetable to view the sections included as well as a detailed timetable.

Code	Subject
<a href="#">BA</a>	Bachelor of Arts
<a href="#">BASC</a>	Bachelor of Applied Science

8. Now you will see a list of the Standard Timetables available for the Faculty of Arts. Choose “Standard Timetables – Year 1”

 a place of mind THE UNIVERSITY OF BRITISH COLUMBIA Vancouver Campus

Student Service Centre  
Course Schedule

Program Browse Search Registration Help Logout

Course Schedule / Standard Timetables / BA Campus: UBC Vancouver Session: 2018 Winter

Name:	Student #:	Session: 2018 Winter	New Worklist Worklist 1
Campus: UBC Vancouver	Program: BA	Year Level: 1	
Cr/D/F Grading: Permitted in your Program			
Registration Status: Open			

**Standard Timetables for Program BA:**

Specialization / Year Level
<a href="#">Standard Timetables - Year 1</a>


9. A list of all possible Standard Timetables for first year Bachelor of Arts studies will appear. Find the stream you've decided on, and click to view its timetable.

Standard Timetables for Program BA, year level: 1

STT Status	STT Description
Full	<a href="#">Global Citizens - GC1</a>
Available	<a href="#">Global Citizens - GC2</a>
Available	<a href="#">Global Citizens - GC3</a>
Full	<a href="#">Individual and Society - IS1</a>
Full	<a href="#">Individual and Society - IS2</a>
Available	<a href="#">Individual and Society - IS3</a>
Full	<a href="#">Individual and Society - IS4</a>
Full	<a href="#">Individual and Society - IS5</a>
Available	<a href="#">Law And Society - LS1</a>
Full	<a href="#">Law And Society - LS2</a>
Full	<a href="#">Law And Society - LS3</a>
Available	<a href="#">Law And Society - LS4</a>
Full	<a href="#">Media Studies -MS1</a>

If you are still unsure on which stream you want to take, click [here](#) to read the overview of each.

10. Now you will see a description, a schedule and a timetable for the stream you choose. Click **“Register STT”** to register in your stream! Clicking **“Save to Worklist”** will not register you in the stream. If you choose to register in additional electives, be sure they do not conflict with any of your CAP courses.

 a place of mind

THE UNIVERSITY OF BRITISH COLUMBIA

Vancouver Campus

Q

Student Service Centre  
Course Schedule

Program Browse Search Registration Help Logout

Course Schedule / Standard Timetables / BA / Standard Timetables - Year 1 / Individual and Society - IS3

Campus: UBC Vancouver Session: 2018 Winter

Name: Student #: Session: 2018 Winter

Campus: UBC Vancouver Program: BA Year Level: 1

Cr/D/F Grading: Permitted in your Program

Registration Status: Open

New Worklist

Worklist 1

Standard Timetable: Individual and Society - IS3

Register STT Save To Worklist

This theme links two of the most popular disciplines in Arts: Economics and Psychology. The former stresses an understanding of theory, Canadian policy, and economic institutions at the micro and macro levels; the latter looks at biological and cognitive, along with developmental, social, personality, and clinical psychology. The First-Year CAP seminar (ASTU) stresses both composition and rhetoric, and provides a discussion forum for issues related to both the foregoing and academic scholarship in the Arts Faculty. Reserved for CAP - Individual and Society. For details visit: [www.cap.arts.ubc.ca](http://www.cap.arts.ubc.ca)

This standard timetable is restricted to students in one of these programs: BA in year: =1

11. Before you are done, you must remember to register in discussion groups for your seminars. To find out which discussion group you should register in for each course, click on the course code link.

#### Sections Included

Status	Section	Activity	Term	Interval	Days	Start Time	End Time	Comments	Credits
STT	<a href="#">ASTU 100 103</a>	Seminar	1		Mon Wed Fri	14:00	15:00	<a href="#">▶ Section Comments</a>	
		Seminar	2		Mon Wed Fri	14:00	15:00	<a href="#">▶ Section Comments</a>	6
STT	<a href="#">ECON 101 010</a>	Lecture	1		Mon Wed Fri	9:00	10:00	<a href="#">▶ Section Comments</a>	3
STT	<a href="#">ECON 102 010</a>	Lecture	2		Mon Wed Fri	9:00	10:00	<a href="#">▶ Section Comments</a>	3
STT	<a href="#">PSYC 101 003</a>	Lecture	1		Mon Wed Fri	10:00	11:00	<a href="#">▶ Section Comments</a>	3
STT	<a href="#">PSYC 102 003</a>	Lecture	2		Mon Wed Fri	10:00	11:00	<a href="#">▶ Section Comments</a>	3

12. If the course requires a discussion group, information on discussion sections will be displayed below the instructor information. Write down this information for later use.

Location: Vancouver

Term 1 (Sep 04, 2018 to Nov 30, 2018)

#### Cr/D/F Grading Change Dates

Last day to change between Credit/D/Fail and percentage grading (grading options cannot be changed after this date): **September 18, 2018**

#### Withdrawal Dates

Last day to withdraw without a W standing : **September 18, 2018**

Last day to withdraw with a W standing **October 12, 2018**  
(course cannot be dropped after this date) :

Term	Day	Start Time	End Time	Building	Room
1	Mon Wed Fri	9:00	10:00	Hennings	<a href="#">200</a>

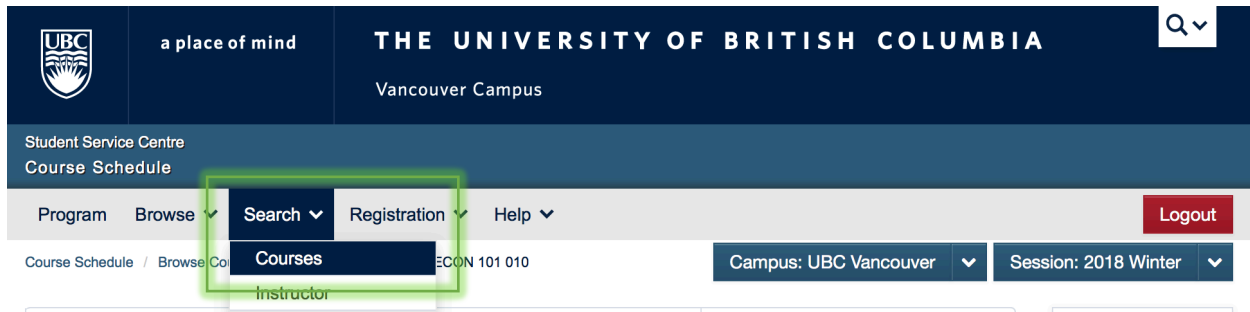
Instructor: [KHAN, ANICHUL](#)

**Note: The remaining seats in this section are only available through a Standard Timetable (STT)**

- Select one Discussion from sections L8A, L8B, L8C
- Reserved for Coordinated Arts Individual in Society theme. Please see [www.cap.arts.ubc.ca](http://www.cap.arts.ubc.ca) for details.

*Searching for Discussion classes:*

1. At the top of the page, choose “Search” → “Courses”



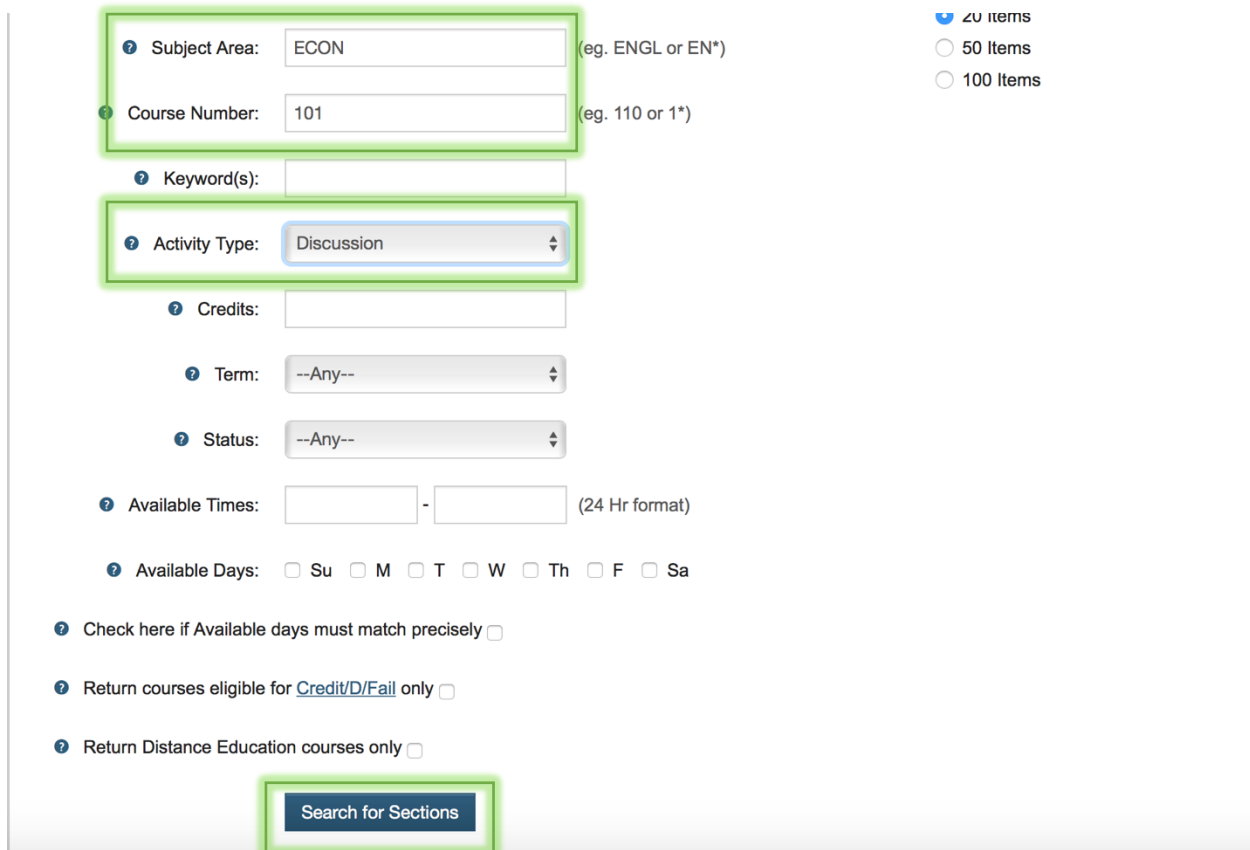
UBC a place of mind THE UNIVERSITY OF BRITISH COLUMBIA Vancouver Campus

Student Service Centre Course Schedule

Program Browse Search Registration Help Logout

Course Schedule / Browse Courses ECON 101 010 Campus: UBC Vancouver Session: 2018 Winter

2. Enter the course information on the search screen, and choose “Discussion” from the “Activity Type” drop-down menu. Click “Search for Sections.”



20 Items  
50 Items  
100 Items

Subject Area: ECON (eg. ENGL or EN\*)

Course Number: 101 (eg. 110 or 1\*)

Keyword(s):

Activity Type: Discussion

Credits:

Term: --Any--

Status: --Any--

Available Times: - (24 Hr format)

Available Days: ☐ Su ☐ M ☐ T ☐ W ☐ Th ☐ F ☐ Sa







Check here if Available days must match precisely ☐

Return courses eligible for [Credit/D/Fail](#) only ☐

Return Distance Education courses only ☐

Search for Sections

- Choose one of the discussion sections that you wrote down from earlier. You can also click on **“Section Comments”** to confirm it is a CAP discussion.

Status	Section	Activity	Term	Interval	Days	Start Time	End Time	Section Comments
	<a href="#">ECON 101 L6K</a>	Discussion	1		Mon	17:00	18:00	
	<a href="#">ECON 101 L6L</a>	Discussion	1		Wed	17:00	18:00	
	<a href="#">ECON 101 L6M</a>	Discussion	1		Fri	17:00	18:00	
Full	<a href="#">ECON 101 L7A</a>	Discussion	1		Mon	16:00	17:00	
Full	<a href="#">ECON 101 L7B</a>	Discussion	1		Wed	16:00	17:00	
	<a href="#">ECON 101 L7C</a>	Discussion	1		Fri	16:00	17:00	
	<a href="#">ECON 101 L7D</a>	Discussion	1		Mon	16:00	17:00	
	<a href="#">ECON 101 L7E</a>	Discussion	1		Wed	16:00	17:00	
	<a href="#">ECON 101 L7F</a>	Discussion	1		Fri	16:00	17:00	
Full	<a href="#">ECON 101 L8A</a>	Discussion	1		Mon	16:00	17:00	<div>  <b>Section Comments</b>  Restricted to Co-ordinated Arts Program - Individual And Society theme. Visit website for details: <a href="http://www.cap.arts.ubc.ca">www.cap.arts.ubc.ca</a> </div>
Full	<a href="#">ECON 101 L8B</a>	Discussion	1		Wed	16:00	17:00	<div>  <b>Section Comments</b> </div>
	<a href="#">ECON 101 L8C</a>	Discussion	1		Fri	16:00	17:00	<div>  <b>Section Comments</b> </div>
Full	<a href="#">ECON 101 L9A</a>	Discussion	1		Mon	16:00	17:00	<div>  <b>Section Comments</b> </div>
	<a href="#">ECON 101 L9B</a>	Discussion	1		Wed	16:00	17:00	<div>  <b>Section Comments</b> </div>
	<a href="#">ECON 101 L9C</a>	Discussion	1		Fri	16:00	17:00	<div>  <b>Section Comments</b> </div>

- Once you’ve selected the Discussion section you want to register for, click **“Register Section.”**

ECON 101 L8C (Discussion)

Principles of Microeconomics

Elements of theory and of Canadian policy and institutions concerning the economics of markets and market behaviour, prices and costs, exchange and trade, competition and monopoly, distribution of income.

Register Section

Save To Worklist

- Repeat these steps for each course that has a Discussion group component.